

**Virginia Tech Department of Recreational Sports Advisory Board
RSAB Charter**

Article I. Name

Section I. This organization will be called the Virginia Tech Department of Recreational Sports Advisory Board (RSAB). The Department is seeking advice and direction from a diverse perspective of the university.

Article II. Purpose

Section I. The mission of the board is to represent the interest and needs of the student and university community in the area of recreation, wellness, and fitness. The board will advise the department in reaching its mission as well as strategic directions and policy and programmatic issues. The board will not be a Board of Directors but may be asked to vote on issues to advise the Department of Recreational Sports.

Section II. The primary strategic goals include:

- Expand and improve recreational facility offerings to support programming and self directed recreational opportunities for university community.
- Document student learning and engagement through effective assessment and leadership opportunities.
- Cultivate a diverse environment throughout our programs and services.
- Strengthen departmental image and its role in education through collaborations both internally and externally.
- Develop resource plans to sustain capital assets, equipment, and quality programs.

Section III. Departmental Mission Statement:

- The Department of Recreational Sports enhances the quality of life for the university community by educating and encouraging participation in activities that promote healthy lifestyles, social interactions, and leadership skills. The department creates an atmosphere that encourages individuals to develop life-long involvement in recreational activities and is dedicated to meeting the changing needs of a diverse community by offering quality structured and informal recreational opportunities.

Article III. Board Structure

Section I. Board Operational Structure – minimum of 11 members – (1) faculty, (1) staff rep, (2) graduate student reps, (3) off-campus undergraduate reps, (3) on-campus undergraduate reps, (1) Rec Sports student employee*. All board members will serve for a minimum of 1 full academic year beginning in the Fall semester of each academic year. Board members may serve for consecutive terms. All board members will be voting members. For the first year, 2008, members may choose to serve for 1 semester.

Section II. Board Chair Person – The chair person will be a board member and the board will elect a chair person at the first meeting of each academic year or as vacancies occur. The first chair person will be elected during the Spring 2008 semester. Any board member may nominate another board member for the chair person. The Board Chairperson will maintain direct communication with the Department of Recreational Sports Director.

Section III. Board Departmental Representative – The Department of Recreational Sports representative will not be an official voting member of the board. The responsibility of the representative is to organize meetings, record minutes, select board members, prepare agendas, and serve as a liaison from the Department of Recreational Sports to the RSAB.

Section IV. Board Eligibility – Candidates are eligible to be board members if they are University community who commit to serving 1 full year, is in agreement to duties and expectations list in the constitution, and is involved and committed to improving lives of Hokies.

Article IV. Board Procedures

Section I. Meeting Obligation and Attendance – Board members should make every effort to attend the monthly meetings. The agenda will be posted on www.recsports.vt.edu 1-week prior to the meeting. Board members should be involved in the development of the agenda. All board members also have the option of having a bio and picture* on the Rec Sports webpage, www.recsports.vt.edu.

Section II. Summer Session Operation – The RSAB will not meet during summer months. However, we may depend on your for advice and comments via email if a topic comes up that the board may be needed to comment on.

Section III. Structure of Meetings – meetings are open for anyone to sit in to listen (not vote), 1-hour meeting length, chairperson will facilitate the meeting, agendas will be posted 1 week prior to meeting online, to request a topic for the agenda, you must email dept rep prior to the agenda posting or request the topic online. The Department Rep will assist with facilitating the meeting, taking notes, and emailing minutes after the meeting.

Section IV. Department Documents – The Department of Recreational Sports will provide board members with the mission statement, mission goals, strategic goals and the departmental calendar.

Article V. Definitions

Article VI. Amendments and Conditions

Revised September 2009